

# Your New Paycheck Explained

As part of the PeopleSoft rollout, we would like to introduce you to the new look of your paycheck. Your new paycheck is printed on a fold and seal mailer to ensure that your personal information remains confidential.

## Employee ID

Your Employee ID is listed here, as well as your Department, Location, Job Title, and Pay Rate.

## Employee Information

This block contains your name and mailing address.

## Hours and Earnings

This shows current and year-to-date earnings.

## Before-Tax Deductions

The items listed here are deducted from your gross pay, before taxes are calculated.

## After-Tax Deductions

Any additional items withheld from your pay, such as additional insurance or charitable contributions, are listed here. These items are deducted after your taxes are calculated.

## Totals

This row lists your current and year-to-date Total Gross (total earnings before any deductions or taxes), Federal Taxable Gross (total earnings minus before-tax deductions), Total Taxes (total taxes withheld), Total Deductions (total deductions taken), and Net Pay (your earnings after deductions and taxes).

## Pay Period

The pay period and end dates indicate the span of time for which you are being paid.

## Advice # and Advice Date

The advice number is a reference number for your check advice. The advice date is the pay date.

## Tax Data

Your Federal tax withholding status is listed here. If you withhold an additional amount, that amount will be listed here.

## Taxes

Your current and year-to-date withholdings for Federal taxes are reflected here.

## Employer Paid Benefits

The value of any benefits paid on your behalf by the School District of Palm Beach County, such as medical, dental, and vision insurance, is detailed here.

## Net Pay Distribution

For Direct Deposit, this area shows how much was credited to your bank account(s). If you do not participate in Direct Deposit, this is the amount of your actual paycheck.

## Leave Balances

This area lists your annual leave and sick leave balances.

Pay Group: 010-NSOP(180/182/187) Pay Begin Date: 03/25/2006 Pay End Date: 04/07/2006		Business Unit: SDPBC Check #: 000000023791 Check Date: 04/07/2006																																			
<b>Employee Information</b> Susan Payroll 2357 Greenback Lane West Palm Beach, FL 33406		<b>Employee ID</b> 1234567 Department: 0881-S D Spady Elementary Location: S D Spady Elementary Job Title: ASSISTANT PARAPRO 1 Pay Rate: \$279.39 Biweekly																																			
<b>TAX DATA:</b> Federal State Marital Status: Married Allowance: 0 Adm. Pct.: 0 Adm. Amt.:		<b>Hours and Earnings</b> <table border="1"> <thead> <tr> <th rowspan="2">Description</th> <th colspan="2">Current</th> <th colspan="2">YTD</th> </tr> <tr> <th>Rate</th> <th>Hours</th> <th>Earnings</th> <th>Earnings</th> </tr> </thead> <tbody> <tr> <td>REGULAR EARNINGS</td> <td>6.754286</td> <td>17.50</td> <td>118.20</td> <td>257.50</td> </tr> <tr> <td>EARNED NOT PAID</td> <td></td> <td></td> <td>0.00</td> <td>5.00</td> </tr> <tr> <td>TEMPORARY TIME EARNINGS</td> <td></td> <td></td> <td>0.00</td> <td>85.50</td> </tr> <tr> <td>NEW EMPLOYEE ORIENTATION</td> <td></td> <td></td> <td>0.00</td> <td>44.00</td> </tr> <tr> <td><b>Total:</b></td> <td></td> <td><b>17.50</b></td> <td><b>118.20</b></td> <td><b>338.00</b></td> </tr> </tbody> </table>		Description	Current		YTD		Rate	Hours	Earnings	Earnings	REGULAR EARNINGS	6.754286	17.50	118.20	257.50	EARNED NOT PAID			0.00	5.00	TEMPORARY TIME EARNINGS			0.00	85.50	NEW EMPLOYEE ORIENTATION			0.00	44.00	<b>Total:</b>		<b>17.50</b>	<b>118.20</b>	<b>338.00</b>
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<b>TOTAL GROSS</b> Current: 118.20 YTD: 2,930.74		<b>FED TAXABLE GROSS</b> Current: 108.76 YTD: 2,802.42																																			
<b>TOTAL TAXES</b> Current: 9.04 YTD: 222.76		<b>TOTAL DEDUCTIONS</b> Current: 9.44 YTD: 2,679.66																																			
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Pay *****NINETY-NINE AND 72/100 DOLLARS*****		Check No. 12345 Pay Amount: \$99.72 *****																																			
To The Order Of Susan Payroll		Chairman Of The Board																																			
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